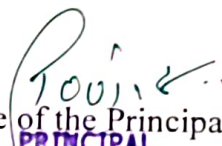


GOVERNMENT DEGREE COLLEGE TEKKALI
DEPARTMENT OF HISTORY
CERTIFICATE COURSE ON MUSEUM MANAGEMENT
(2023-2024)

Requisition for the Approval of Certificate Course

1. Department	:	History
2. Title of Certificate Course	:	MUSEUM MANAGEMENT
3. Name of the Course Co-ordinator	:	O.Koteeswararao
4. Course Code	:	HIS-03-2024
5. Objective of the Course	:	MUSEUM MANAGEMENT
6. Duration of the Course	:	30 Hours
7. Date of Commencement of the Course	:	01/02/2024 to 31/03/2024
8. Course Fee	:	Free


Signature of the Course Co-ordinator


Signature of the Principal
PRINCIPAL
Govt. Degree College
TEKKALI-532 203

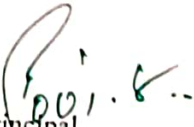
Principal Remarks *Approved*

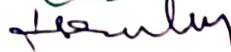


GOVERNMENT DEGREE COLLEGE TEKKALI
DEPARTMENT OF HISTORY

CERTIFICATE COURSE ON MUSEUM MANAGEMENT
(2023-2024)

Certificate Course Museum Management in History Organized by the Department of History is Inaugurated by the Principal Dr.T.Govindamma Govt Degree College Tekkali in this Regarded V.Lukepaul IQAC Co-Ordinator explained the importance and future Scope of the Certificate Course in Museum Management Sri.O.Koteswararao and K.Srinivasulu Lecturer in History has Explained importance and Objectives of the Course.


Principal
PRINCIPAL
Govt. Degree College
TEKKALI-532 203
Department Of History

1. 
2. 

CERTIFICATE COURSE

(2023-2024)

To

The Principal,

Government Degree College,

Tekkali.

Respected sir,

Sub: GDC Tekkali Dept of History -Permission to Conduct a Certificate Course.

The Department of History is going to Conduct a Certificate Course on MUSEUM MANAGEMENT from 01/02/2024 to 31/03/2024. Timings to be conducted from 4:00PM to 5:00PM. So, I request you to grant permission to start the above course.

Thanking you sir.



Yours faithfully,

**CERTIFICATE COURSE ON MUSEUM MANAGEMENT
(2023-2024)**

Inauguration Session



GOVERNMENT DEGREE COLLEGE,TEKKALI
CERTIFICATE COURSE (2023-2024)
ON
MUSEUM MANAGEMENT

SYLLABUS

Unit - I:

Tourism – What is Tourism - Characteristics of Tourist Places – Guidance in Tourism -
Meaning of Guidance – Types of Tour Guidance - Government/Department Regulations

Unit - II:

Types of Guides – Characteristics of a Guide - Duties and Responsibilities of a Guide - The
Guiding Techniques –Guide's personality- Training Institutions – Licence.
Leadership and Social Skills - Presentation and Communication Skills - Working with
different age and linguistic groups - Working under difficult circumstances – Precautions at
the site -Relationship with Fellow Guides and Officials.

Unit - III:

Guest Relationship Management- Personal and Official - Arrangements to Tourists –
Coordinating transport - VISA/Passport -Accident/Death -Handling Guests with Special
Needs/ Different Abilities – Additional skills required for Special/Adventure Tours -
Knowledge of Local Security and Route Chart– Personal Hygiene and Grooming -
Checklist - Code of Conduct

TOTAL HOURS: 30

CERTIFICATE COURSE ON MUSEUM MANAGEMENT

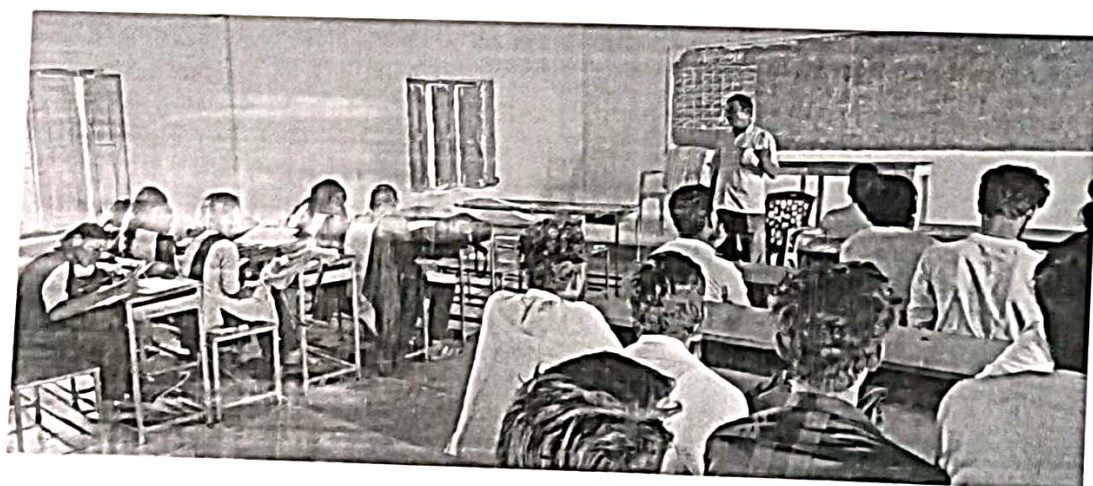
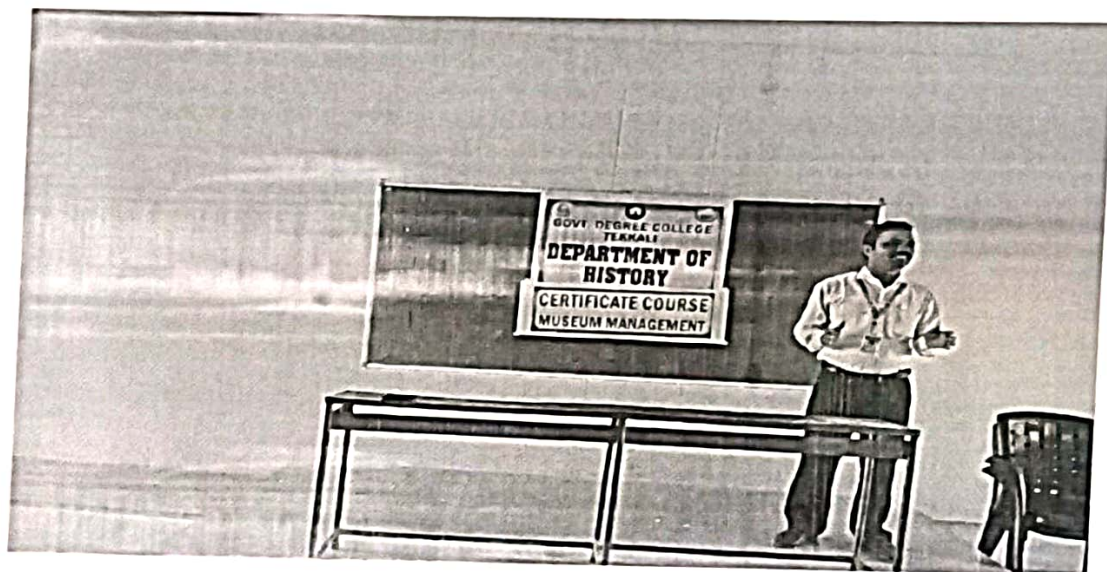
OBJECTIVE: To Understand the Basic Management and Administrative Procedure Of a Museum that is Required for day-to-day Functioning of museum aiming at Collection- Conservation and People.

OBSERVATION: Certification includes an experience and education component and requires passing an exam. ... A certificate program typically indicates attendance or completion of a course or series of courses with a specific focus. They are open to newcomers and experienced professionals alike.

OUTCOME: By successful completion of the course, students will be able to:

- To understand the basic Requirements of a Museum.
- To Develop Relevant Policies and Strategies for implementing the Policies.
- To Run the Entire System to Achieve Mission and Goal of the Museum.

GOVERNMENT DEGREE COLLEGE,TEKKALI
DEPARTMENT OF HISTORY



GOVERNMENT DEGREE COLLEGE TEKKALI
DEPARTMENT OF HISTORY



Certificate Course Class Conducted By History Department O.Koteeswararao and
K.Srinivasulu

GOVERNMENT DEGREE COLLEGE TEKKALI (2023-2024)

CERTIFICATE COURSE MUSEUM MANAGEMENT

S.NO	NAME OF THE STUDENT	GROUP	MARKS	GRADE	REMARKS
1.	BABBURU URMILA	1 st BA (History Minor)	22	A	NO
2.	BAMMIDI PAVANI	1 st BA (History Minor)	21	A	NO
3.	BATCHALA LEELARANI	1 st BA (History Minor)	18	B	NO
4.	BEHARA DANUNJAYA	1 st BA (History Minor)	20	B	NO
5.	BENIYA KISHORE	1 st BA (History Minor)	19	B	NO
6.	BONTALA GOWTHAMI	1 st BA (History Minor)	16	B	NO
7.	CHINNI SIRISHA	1 st BA (History Minor)	17	B	NO
8.	DASARI BHAVANI	1 st BA (History Minor)	17	B	NO
9.	DURGAPRASAD RAULO	1 st BA (History Minor)	21	A	NO
10.	DEENABANDU BEHARA	1 st BA (History Minor)	20	B	NO
11.	GEDELA PREAMACHAND	1 st BA (History Minor)	17	B	NO
12.	HARIKRISHNA BEHARA	1 st BA (History Minor)	17	b	NO
13.	KILLI AKHIL	1 st BA (History Minor)	19	b	NO
14.	KORLANA AKHASH	1 st BA (History Minor)	21	A	NO
15.	KORRAYI POOJITHA	1 st BA (History Minor)	23	A	NO
16.	KORRAYI RAMU	1 st BA (History Minor)	21	A	NO
17.	KOTTAPALLI LAKSHMI	1 st BA (History Minor)	19	B	NO
18.	LANDA ROJA	1 st BA (History Minor)	18	B	NO
19.	MANASA PORIDA	1 st BA (History Minor)	19	B	NO
20.	MATRUPRASAD BHUYAN	1 st BA (History Minor)	20	B	NO
21.	METTA NANDINI	1 st BA (History Minor)	19	C	NO
22.	NEELAAPU RANI	1 st BA (History Minor)	17	B	NO
23.	PALLA NAGARAJU	1 st BA (History Minor)	18	B	NO
24.	POLAKI SOWJANYA	1 st BA (History Minor)	18	B	NO
25.	RELLAPATI MANISH KUMAR	1 st BA (History Minor)	20	B	NO
26.	SALANA ROJA	1 st BA (History Minor)	19	C	NO
27.	SAVARA RAGHAVENDRARAO	1 st BA (History Minor)	20	B	NO
28.	SOMPALAPURI DURGAPRASAD	1 st BA (History Minor)	22	A	NO
29.	TEPPALA VIJAY	1 st BA (History Minor)	23	A	NO
30.	TIPPANA MANASA	1 st BA (History Minor)	20	B	NO

CERTIFICATE COURSE ON MUSEUM MANAGEMENT

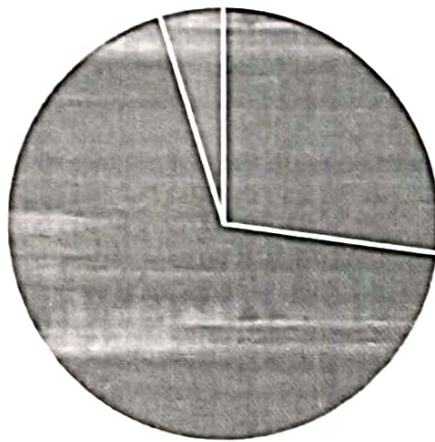
(2023-2024)

Certificate Issued By Department Of History



GOVERNMENT DEGREE COLLEGE TEKKALI
(2023-2024)
CERTIFICATE COURSE
MUSEUM MANAGEMENT

marks chart



■ A grade students ■ B grade students ■ C grade students ■

GOVERNMENT DEGREE COLLEGE TEKKALI
DEPARTMENT OF HISTORY
CERTIFICATE COURSE ON MUSEUM MANAGEMENT
EXAMINATION ON CERTIFICATE COURSE 2023-2024

TIME: 30 Min.

MARKS: 25

1. Indira Gandhi Rashtriya Manava Sangrahalaya Is Situated In ()
 (A) Delhi (B) Bhopal (C) Kolkata (D) Vadodara
2. First Great National Art Museum Was ()
 (A) Ashmolean Museum, Oxford (B) The Palace Of Louvre, Paris (C) British Museum, London
 (D) Victoria Albert Museum, London
3. Collection Of Coins Is Called ()
 (A) Lithographic Collections (B) Palaeographic Collections (C) Numismatic Collections (D) ()
4. The Chandella Sculptures Are Made In Which Stone? ()
 (A) Sand Stone (B) Red Stone (C) Schist Stone (D) Basalt Stone
5. The National Museum Of Natural History, New Delhi Was Opened To Public On ()
 (A) 2nd October 1972 (B) 14th November, 1965 (C) 5th June, 1978 (D) 26th January, 1951
6. The Word Museum Is Taken From 'Muses' The Greek Goddesses Of ()
 A) Knowledge C) Wealth B) Beauty And Learning D) Happiness
7. During The _____ The Term Museum Was Used To Describe The Art Collection Of The De Medici Family. ()
 A) Roman Era C) Renaissance B) Medieval Age D) Victorian
8. The _____ Set Up The First Museum In India. ()
 A) Asiatic Society Of Bengal B) The Archaeological Survey Of India
 C) British Museum D) The Epigraphical Society
9. The First Modern Museum In India Was Established In _____. ()
 A) Calcutta C) Bombay B) Delhi D) Madras
10. Sir William Jones And _____ Established The First Museum In India. ()
 A) James Prinsep C) John Marshall B) Max Muller D) Nathaniel Wallich
11. At The Beginning Of The 20th Century, Viceroy _____ Encouraged The Museum movements of india ()
 A) Lord Ripon C) Lord Curzon B) Lord Willingdon D) Lord Dufferin I The Prince Of Wales
12. Museum Of Western India Was Named For _____. ()
 A) Edward VII C) Edward VIII B) George V D) George VI
13. Museums Having Several Galleries Pertaining To Multiple Subjects Or Eras Are Called _____. ()
 A) Multi-Museums B) Specialised Museums C) General Museums D) Miscellaneous Museums

14. The National Museum Delhi Is An Example Of A _____.
A) Science Museum B) Children's Museum C) General Museum D) Art Museum ()
15. Mani Bhawan Gandhi Sangrahalaya Is An Example Of A _____.
A) General Museum C) Personalia Museum B) Children's Museum D) Art Museum ()
16. The Term _____ Represents The Guardian Of A Museum.
A) Curator B) Trustee C) Manager D) Officer ()
17. Maintaining Records Is The _____ Function Of A Curator.
A) Public Relations B) Exhibition C) Conservation D) Documentation ()
18. The _____ Is Ultimately Responsible For The Preservation Of Objects In The Museum.
A) Director B) Curator C) Trustees D) Scientist ()
19. Napoleon Set Up The _____ Museum To Show Off France's Art Treasures.
A) Louvre B) Paris Museum C) Madam Tussauds D) National Museum ()
20. The _____ Museum Is An Excellent Example Of An Outdoor Museum.
A) CSMVS Mumbai B) College Museum Madras C) India Museum Calcutta D) Rail Museum Delhi ()
21. Museums Set Up By The Princely States Were Called _____ Museums.
A) Maharaja B) Royal C) State D) National ()
22. The Asiatic Society Of Bengal's Museum Had An Archaeology And Ethnology Section And _____.
A) Science And Technology B) Art And Architecture C) Geology And Zoology D) Sculpture And Photography ()
23. What Is Optimal Humidity Level For Preserving Objects?
A) 40 To 50 RH B) 50 To 60 RH C) 70 To 80 RH D) 90 To 100 RH ()
24. Natural Method For Protecting Paper Is Use Of
A) Tobacco Leaves B) Curry Leaves C) Mint Leaves D) Tulsi Leaves ()
25. Stains Of Tea And Coffee On Records Can Be Removed By
A) Bleaching Powder B) Trephine C) Potassium Perborate D) Citric Acid ()

01/02/2023 to

25/03/2023 Museum Management

NAME OF THE INSTITUTE

PUPIL'S ATTENDANCE REGISTER

S No	Admission No	Name of the Pupil	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
1		Babbaru, Umila	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
2		Gammidi, Pavan	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
3		Gatchala, Leelaram	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4		Behara, Channu Jaga	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5		Soniya, Kishore	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6		Bonthala, Gouthami	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7		Chinni, Sirisha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8		Davari, Bhavani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9		Durga Prasad Paul	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10		Deenabandu Behara	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11		Genela, Premachand	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12		Hari Krishna Behara	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13		Killi, Akhil	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14		Kolana, Akash	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15		Konayi, Poofa	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
16		Konayi, Ramu	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
17		Kotipalli, Lakshmi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
18		Landa, Raja	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
19		Manasa, Porib	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
20		Matruprasad Bhayam	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
21		Metta, Nandini	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
22		Neelapu, Rani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
23		Palla, Nageswari	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
24		Polaki, Sowjanya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
25		Pallapati, Manish Kumar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
26		Salama, Raja	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Number Present M
Daily E

Initials M
E

No. on Roll at the Beginning of month

Admitted during the month

Left No. on roll at end of month

FOR THE MONTH OF

Section :
Place :

S No	Admission No	Name of the Pupil	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of Days Present	No. of Days Absent	Date of Birth	Remarks
1		Babbaru, Umila	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
2		Gammidi, Pavan	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
3		Gatchala, Leelaram	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4		Behara, Channu Jaga	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5		Soniya, Kishore	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6		Bonthala, Gouthami	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
7		Chinni, Sirisha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
8		Davari, Bhavani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
9		Durga Prasad Paul	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10		Deenabandu Behara	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11		Genela, Premachand	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12		Hari Krishna Behara	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13		Killi, Akhil	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14		Kolana, Akash	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15		Konayi, Poofa	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
16		Konayi, Ramu	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
17		Kotipalli, Lakshmi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
18		Landa, Raja	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
19		Manasa, Porib	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
20		Matruprasad Bhayam	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
21		Metta, Nandini	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
22		Neelapu, Rani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
23		Palla, Nageswari	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
24		Polaki, Sowjanya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
25		Pallapati, Manish Kumar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
26		Salama, Raja	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

No. of Working days

Average Attendance during the month

No. on Roll during month

